

To use **Holt McDougal Online Learning** programs, teachers must first register themselves and then create their students.

### **REGISTER YOURSELF**

1. Go to: <u>http://my.hrw.com</u>. If you are a new user, click on Register.



- 2. Select your role (Teacher) and registration method (Teacher's Edition) and click Register.
- **3**. Enter your contact information.
- 4. Enter a User Name and Password.



5∛HOLT McD	OUGAL	Registration Home	Help
Technologian Universitation: Technologian Universitation Technologian Universitation Technologian Universitation Technologian Universitation WebChecker, State	The International States With Name State Name State Name States S	Seacher Registration  Laws shint Hoboyal Tacher's Edition Edit to registe.  Seese provide the following laformation:  Fraid mathematication at "an regioned.  Wood Fend Address is regards for technical support only.)  Trought to incolor patiential formations  () of denoted mathematication  () of other deno	

Click "I agree" to both the Terms of Service and Privacy Policy, if all information is correct and complete.

**5.** Choose your school from the list.

**6.** Enter the ISBN (without the dashes) from the back of the Teacher's Edition for the first program you are registering. You will be able to register other programs later.

न्द्र HOLT McD	OUGAL
Fechnical Support Information: 800) 323-9239 7 a.m. to 10 p.m., Mon-Fri CST	School and ISBN/Key Code Registration
Veb Support	Please choose your school and then enter an 1581 of a Teacher's Edition or a Molt Key Code. Pielo mades with a "as required.
roduct Information	"School Seed Your School I
3	Register a Teacher's Edition ISBN or a <u>Holt Rev Code</u> :
	Next

**7.** Enter the randomly selected word from your Teacher's Edition as requested. *NOTE: The word will be from a heading or paragraph from the sections found only in a Teacher's Edition.* 

**8.** You are registered! Please print the summary page for safe-keeping.

**9.** Click **my.hrw.com** to log in, or enter a new ISBN or Key Code in the upper left-hand corner (blue section.)



#### ADDINGYOUR STUDENTS

**Classes and Students** — Provides access to Class/Student Manager. This is used to set up your classes as well as Student Accounts and passwords.

- 1. After you register yourself, go to http://my.hrw.com to log in if you are not logged in already.
- 2. Select Add a Class from the Learning Management Center on the right.

in Edit View Favorites 1	Tools Help	25
3 sad - (-) - (x) 2	Search Streamber (A) (A+ ) III - 1 (A - 3)	
dress http://my.hew.com/he	w/manage/dessroom_add.sp	- <b>-</b>
is CentreCourt a Harco	art 👘 Windows Marketplace	
Snagit E		
y Assessed Assessed and Assessed and Assessed Assessed and Assessed and Assessed assessed and Assessed Assesse	Add a Class To add a constraint of the second secon	
	Preser doubt the program or product that spo would like to associate with the datar you creating	ERLITE STUDENTS Assignments NOUTO UNE OVER ASSIGNMENT ARAGE ASSIGNMENTS
<ul> <li>Skandstörns / feedback is important to</li> </ul>	T Grapesane, Hunk Spenish 2 Concline (2006) T Grapesane, Hunk Spenish 2, Texas Editori, Goldna (2006) T Grapesane, Hunk Spenish 2 Online (2006) T Grapesane, Hunk Spenish 2, Texas Editoria Online (2006) T Grapesane, Hunk Spenish 2, Texas Editoria Online (2006)	ecourt some

3. Enter Class Name, Period and Grade Level, select a textbook to assign to that class, and click Add. *NOTE: Don't forget to check the box next to the textbook(s) associated with the class.* 

4. Select the **One Log In/Password** box to determine if the students(s) in your class are already registered with Holt Online Learning.



5. If you see the name of the student(s) that you would like to add to your class in the box labeled **My School**, select the student's name and click **Add**. You should see the name appear in the



box on the right labeled My Class. Once you've added all your students, click Done.



6. If you do NOT see the name(s) of the student(s) that you would like to add to your class, select **Add New Students** at the bottom of your screen.





7. Choose the number of students you would like to add from the drop down menu. The screen will refresh. This might take a moment. You can include the No Child Left Behind settings by selecting Add NCLB Settings Now. The NCLB settings are optional. For student security, only a first name is required and the system will generate a username from that.



8. Click Add at the bottom of the screen.

9. Your student(s) now have a randomly generated user name and password. For a printable version of your class roster, click **Printable Version** or go to **View a Class Roster** under the Learning Management Center. *NOTE: You can cut along the lines of your printed class roster and distribute user names and passwords to students and/or parents.* 

Holt Deline Learning - Microsoft Inte	_101 ×			
Ele Edt yew Favorites Iools 19				
3 ext • 💬 · 💌 🔊 🚺	Search 🔆 Favorites 🚱	🙆 😓 🖩 - 🛄 👯 😘		
ddress 🔊 http://my.hrw.com/hrw/havage		2 🛃 🐼		
inks all CentreCourt all Harcourt 😰 V	Windows Marketplace			
fragit 📴				
HOLT, BINEDIANT AND WINSTON		Holt	Hanna Hala Lou.Out	
ty Account	View a	Class Roster	Contraction of Contra	
oformation Sun System Check	Select a da	rs to view the roster.	Center Classes and Students	
egister an ISBN or Key ode:	Class: IT C	3055,2	HOW TO USE	
a any More	2 - IT Class		ADD A CLASS ADD STUDENTS	
lechnical Support	Ronilla, Elizabeth	ebonila27 j2m6	VERW & CLASS ROUTER	
nformation 800) 323-9239	Bretz, Robert Caldwell, Kelly	rbretz3 r6j7 kcaldwell317 p3h7	EDIT & CLASS	
a.m. to 6 p.m., Mon-Fri CST (ab Support)	Garcia, Anji	agarcia1022 w9x2	EDET & STUDENT RECORD	
mail tech support	Hart, Matthew	mnart103 X762	DELETY & CLASS	
Product Information	Prin	table Version	DELETE STUDENTS	
			Ausignments	
.go	Availab	e Inhancements	HOW TO USE	
haw	Livenk wit 2006 (Expres	ater, spanish i <u>Assign/Unassign</u>	OPEN ASSEGNMENT	
			MANAGE ASSEGNMENTS	
Supportions			Student Performance	
our feedback is important to			HOW TO USE	
			REPORTS HONE	
			STUDENT NOTEBOOK	
1.				D Internet

10. Instruct students to log in at <u>http://my.hrw.com</u>

If the books for which you've registered do not appear when you log in or if you have questions or need for support, please call Technical Support at 800-323-9239 from 7 a.m. to 10 p.m. Central Time.