

# Quick Start Guide for Students

### LOGGING IN

- 1. Go to https://www-k6.thinkcentral.com.
- 2. Select your state, district, and school.
- 3. To make it easier to log in later, check **Remember My Organization** (optional).
- 4. Enter your user name and password.
- 5. Click Login.

Note: You should have already received your user name and password from your teacher. If you have not received them, please contact your teacher.

## THE STUDENT'S DESKTOP



- Things to Do opens a list of all your assignments.
- My Library shows all your available materials.
- My Test Scores displays all scores you have received.

## NAVIGATING THINKCENTRAL

The links on the left side of the page match those on the Desktop. Other navigation at the top of the page includes:

- **Home** return to the your Desktop
- Help instructions for current page
- Logout exit ThinkCentral

## **THINGS TO DO**

The **Things to Do** list is where you will see any assignments that your teacher has given you, including old ones.



The next assignment that is due is shown at the top of the list. Only four **To Do** items are shown at a time. To see more items, you can use the buttons at the bottom of the screen. You may also choose to find only tests by choosing **Tests Only** in the dropdown next to **Show**.

- Read the items listed under **Assignment**. To see details, click the assignment's name.
- The next columns tell you which **Teacher** gave you the assignment and in what **Subject**.
- The next column, **Due Date**, tells you when you have to complete the assignment.
- The **Done** column lets you keep track of what you have completed. When you take a test, ThinkCentral marks it **Done** for you. For assignments other than tests, you can click the **Done** button yourself.
- Old Assignments allows you to see a list of previous assignments. When you click Old Assignments, an extra column called Start displays, indicating when the assignment began. You can view old assignments for other grades using the Grade selection box.

## **TAKING A TEST**

To take a test that has been assigned to you, click on the test assignment's name. The test will open and display instructions. When you are ready to begin, click **Start Test.** Answer each question and click **Next.** The next question will appear. When you are finished, click **Score Test.** To submit your test, click **OK**. A test report will show you how you did on questions scored by ThinkCentral. Some tests may also contain questions that your teacher needs to score. Once your teacher scores your test, you can view his or her comments through **My Test Scores.** 

#### **MY TEST SCORES**

My Test Scores shows all the scores you have received on tests.



- Your most recent test is shown at the top of the page.
- Previous tests are listed beneath your most recent test.
- To navigate through all test listings, click **Next**, **Back** or the page numbers.
- To see your test results, click on the test name.

Test Results: Unit 1 Test					? Help
0 questions					
Test Score					
Unit 1 Test				R	
Taken On December 21, 2011				ы	
Teacher Name: Teacher Accou	nt				
Number Of Questions: 20					
Score: 10%					
Test Report		Key. 📁 teacher Comment	Correct	🐼 Incorrect	
Test Report	Question Type	Key: 📂 teacher Comment	Correct	S Incorrect	
	Question Type	Points	Correct	S Incorrect	
Test Report Expand All Questions 1	Multiple Choice		Correct	S Incorrect	
Test Report Expand All Questions	Multiple Choice	Points	Correct (	S Incorrect	
Test Report Expand All Questions 1 Which list shows all th	Multiple Choice	Points	Correct	C Incorrect	
Test Report  Expand All Questions  1 Which list shows all th A. 0 1 and 35	Multiple Choice e factor pairs for 35?	Points	Correct	S incorrect	
Test Report Expand All Questions 1 Which list shows all th A. 1 and 35 B. 1 and 35, 7	Multiple Choice e factor pairs for 35? and 5 ✓	Points	Correct	V Incorrect	
Test Report  Expand All Questions  1 Which list shows all th A. 0 1 and 35	Multiple Choice e factor pairs for 35? and 5 ✓	Points	Correct	Mincorrect	

The Test Results screen shows the name of the test, the date on which you took it, the number of questions on the test, your score, teacher comments and all of the test questions. If you click on the name or number of a question, the question will open. You may not see the questions and answers if your teacher has set the test to not display them.

Your answer will be marked with a small icon:

- A green check ( ) shows that it was correct.
- A red X ( 🐼 ) shows that it was incorrect.

Note: Some tests contain items that require your teacher to score them. If a test displays in My Test Scores as 'Not Scored' you will need to wait for your teacher to finish grading the test before being able to see the final score.

#### MY LIBRARY

My Library allows you to view and access all of your materials, including your online book.

- Click My Library.
- Click a subject on the left to view the materials for that subject.
- Click an image to open it.

Things To Do	My Library Can't find it? Try searching the library. If you still can't find what you are looking for then ask your teacher to help.	Search Library
My Test Scores My Library My Library Mathematics 14 s Reading	CARTENENTER TESTS RECHARTED Some HSP Math Spanish CA HSP Math Spanish CA HSP Math Spanish CA HSP Math Math Math Math Math Math Math Math	

**Search Library** lets you search for resources within your Library.

- Choose your **Subject**.
- Type a keyword to search.
- Click Find.

Click on any of the results to view a resource.

Things To Do	lust Looking Search Criteria				
Things to Do	Subject:	Mathematics 💌	54		
My Test Scores	Text Search:	ens   Exact Match  Any Word			
My Library	Find Clear				
POWER	Title Subtrading Whole Numbers - Reprus Test as Ones or Hundreds as Test				
	Adding Whole Numbers - Regroup Ones as Test or Test as Hundreds Math Expensions Unit 4 Basis Ten-Structured Consects, Test and Tests, Lesson 1 Introduction to Test Onucleas a 119 Students				
	Adding Desimels - Regroup Ones as Tem				

#### FURTHER INFORMATION

This Quick Start Guide is meant to help you get started using ThinkCentral.

If you need further assistance, please see your teacher.

#### **TECHNICAL SUPPORT**

For technical questions, call 800-419-3900. Support Hours: 7:00 AM to 10:00 PM CST Email: techsupport@hmhpub.com