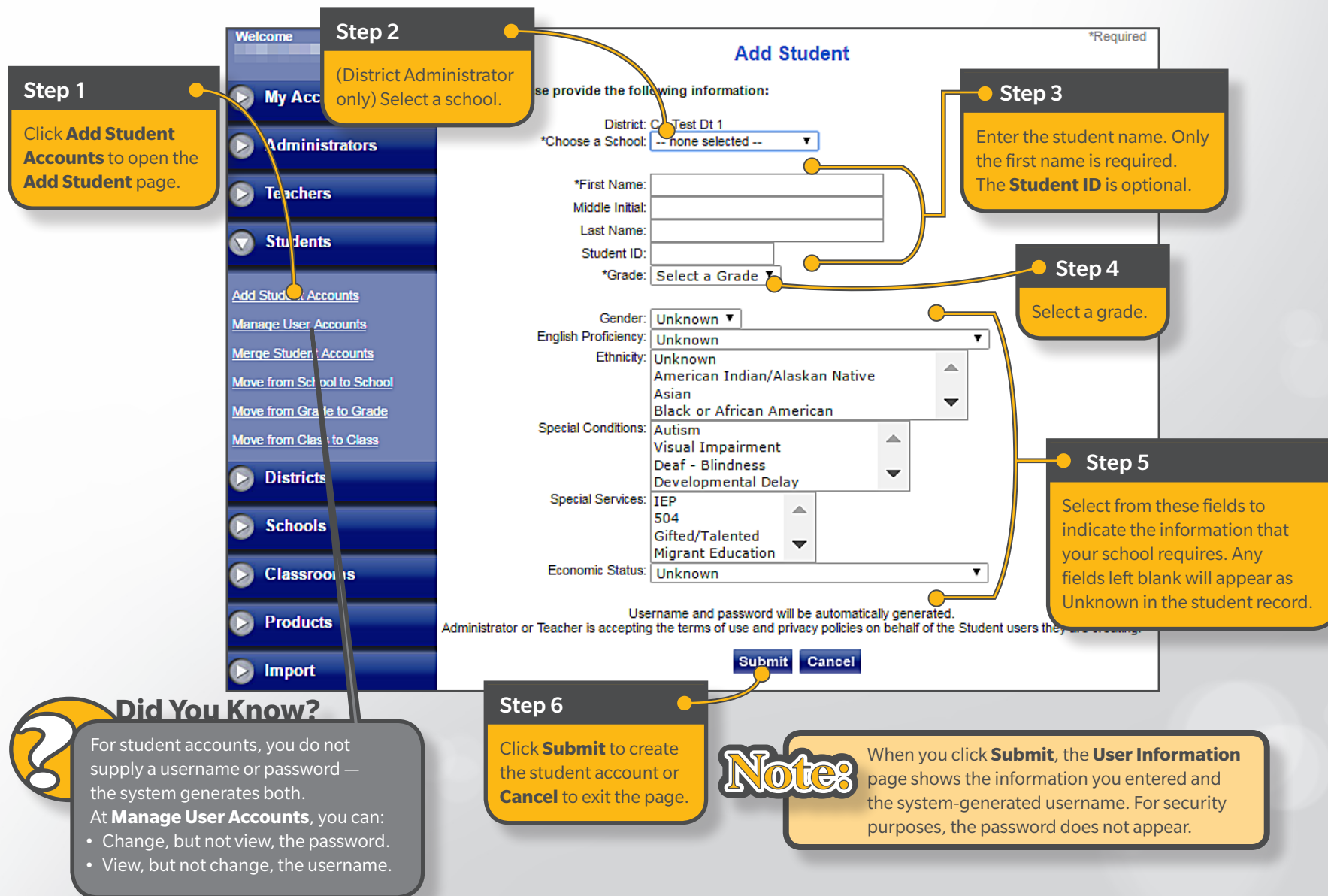


Add Student Accounts



Step 1
Click **Add Student Accounts** to open the **Add Student** page.

Step 2
(District Administrator only) Select a school.

Step 3
Enter the student name. Only the first name is required. The **Student ID** is optional.

Step 4
Select a grade.

Step 5
Select from these fields to indicate the information that your school requires. Any fields left blank will appear as **Unknown** in the student record.

Step 6
Click **Submit** to create the student account or **Cancel** to exit the page.

Did You Know?
For student accounts, you do not supply a username or password — the system generates both.
At **Manage User Accounts**, you can:

- Change, but not view, the password.
- View, but not change, the username.

Note: When you click **Submit**, the **User Information** page shows the information you entered and the system-generated username. For security purposes, the password does not appear.

Add Student *Required

Please provide the following information:

District:

*Choose a School:

*First Name:

Middle Initial:

Last Name:

Student ID:

*Grade:

Gender:

English Proficiency:

Ethnicity:

Special Conditions:

Special Services:

Economic Status:

Submit Cancel

Username and password will be automatically generated.
Administrator or Teacher is accepting the terms of use and privacy policies on behalf of the Student users they are creating.