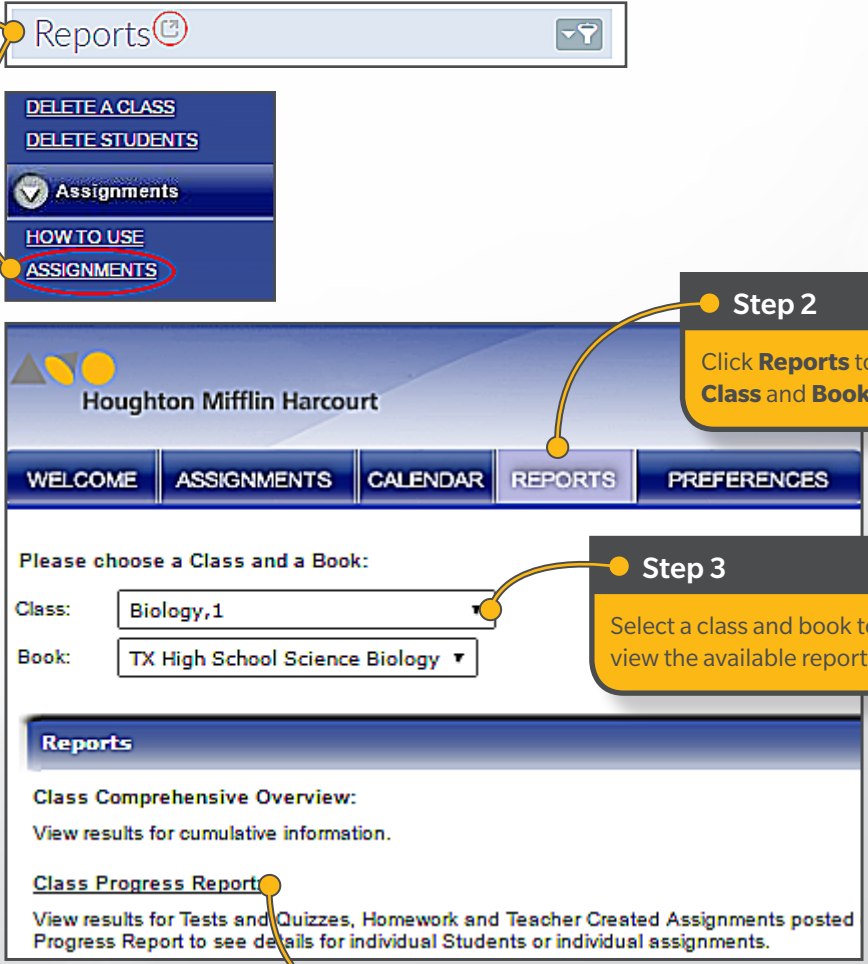


Select Class Progress Report



Step 1

Click the arrow by **Reports** on the Dashboard or click **Assignments** in the **Learning Management Center**.

Step 2

Click **Reports** to view the **Class** and **Book** fields.

Step 3

Select a class and book to view the available reports.

Step 4

Click **Class Progress Report** to open the **Class Progress Report** page.

The screenshot shows the Houghton Mifflin Harcourt interface. At the top, there's a navigation bar with 'WELCOME', 'ASSIGNMENTS', 'CALENDAR', 'REPORTS', and 'PREFERENCES'. Below this, a section titled 'Please choose a Class and a Book:' contains two dropdown menus: 'Class' (set to 'Biology, 1') and 'Book' (set to 'TX High School Science Biology'). Underneath, a 'Reports' section lists two options: 'Class Comprehensive Overview' and 'Class Progress Report'. The 'Class Progress Report' is highlighted with a red circle and a line pointing to Step 4. A sidebar on the left contains links: 'DELETE A CLASS', 'DELETE STUDENTS', 'Assignments', 'HOW TO USE', and 'ASSIGNMENTS' (which is circled in red and pointed to by Step 1).

Submit Class Progress Report



The screenshot shows the 'Create a Class Test Report' interface for a teacher. The top navigation bar includes 'WELCOME', 'ASSIGNMENTS', 'CALENDAR', 'REPORTS', and 'PREFERENCES'. The 'REPORTS' tab is selected, and the 'Report Type' is set to 'Class Progress Report' for 'Biology'. The 'Due Date Range' is set to 'All Dates'. The 'Category' is set to 'All'. The 'Include Intervention Assignments' checkbox is checked. The 'Individual Assignments' section has 'All Assignments in date range' selected. The 'Submit' button is at the bottom.

Step 5

Select all or custom dates from the **Due Date Range** drop-down list.

Step 6

- Select a **Category**.
- Check **Include Intervention Assignments** to include intervention assignments.

Step 7

- To view all assignments in the selected date range, click **All Assignments in date range**.
- To view specific assignments, click **Specify Assignments** and then select from the assignments that appear under **See Assignments**.

Step 8

Click **Submit** to view the Class Progress Report.

View Class Test Report

Open the Class Test Report
Click a test name to view the Class Test Report.

Class Progress Report
Report Date: 10/18/2016 03:05 PM
Class: Biology
Due Date Range: All Dates
Assignments: Biology Section 1.1 Quiz - Due 10/18/2016 10:00 AM, Biology Section 1.1 Quiz - Due 10/28/2016 03:00 PM

	Average	Biology Section 1.1 Quiz	Biology Section 1.1 Quiz
Class	80%	80%	
Boyle, Larry	80%	4/5 = 80%	10/28/2016
Goodman, Kevin	-	10/18/2016	10/28/2016
McClendon, Travis	-	10/18/2016	10/28/2016
Slaughter, Mike	-	10/18/2016	10/28/2016
Turley, Calvin	-	10/18/2016	10/28/2016
Turner, Carl	-	10/18/2016	10/28/2016
Wozniak, Alice	-	10/18/2016	10/28/2016

Print, Save, or Export
Print, save as PDF, or export the report into Excel as a CSV file.

View for Another Test
To view the report for another test, select from the **Assignment** drop-down list and click **Submit**.

Report Type: **Class Progress Report** > Biology > Biology Section 1.1 Quiz - Due 10/18/2016 10:00 AM
Assignment: Biology Section 1.1 Quiz - Due 10/18/2016 10:00 AM
[Print](#) | [Save as PDF](#) | [Export \(CSV\)](#)

Class Test Report
Report Date: 10/18/2016 03:36 PM
Class: Biology
Due Date Range: All Dates
Assignment: Biology Section 1.1 Quiz

Student	Score	Items Correct	Items Incorrect *	Not Attempted	Completed	Due Date	Times Seen
Boyle, Larry	4/5 = 80%	4	1	0	9/26/2016	9/28/2016	1
Goodman, Kevin	-				Pending	10/18/2016	0
McClendon, Travis	-				Pending	10/18/2016	0
Slaughter, Mike	-				Pending	10/18/2016	0
Turley, Calvin	-				Pending	10/18/2016	0
Turner, Carl	-				Pending	10/18/2016	0
Wozniak, Alice	-				Pending	10/18/2016	0

Frequently Missed Questions
Click on a student name for more information
[Most Frequently Missed Questions](#)

Student Test Report
Click a student name to open the Student Test Report for that student.

*includes items scored as partially correct, if applicable